

No: IIPHS/2021/Ads/1/54/94

Date: 04th May 2026

**Position:** Field Volunteer

**Number of posts:** Multiple

**Location:** Mawkyntew or Jirang or Dadenggre

**Duration of Position:** 1 Month (extendable)

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### About IIPHS:

The Indian Institute of Public Health Shillong (IIPH-Shillong) is a Northeast regional institute of public health. It was established in 2015 by the PHFI in collaboration with the Government of Meghalaya to redress the limited institutional and systems capacity in public health in the North East Region of India. IIPH-Shillong is an autonomous educational & research institute of the IIPH Shillong Society, registered under the Meghalaya Society registration Act of 1983.

### Project Title:

*Community-based Management of Acute Malnutrition (CMAM) in Meghalaya*

This project aims to design, implement, and evaluate a comprehensive CMAM model to improve early identification, referral, and management of acute malnutrition among children under five. The initiative integrates community engagement, health system strengthening, and evidence-based interventions, with a strong emphasis on data-driven decision-making.

### Position Summary:

We are seeking Field Volunteers with a strong academic background in Nutrition to support field-based data collection and implementation activities under the CMAM project. The primary responsibility of this role will be to ensure high-quality, accurate, and timely collection of nutrition and program-related data, while also supporting other project activities as required.

### Essential Qualifications:

- Bachelor's or Master's degree in Nutrition from a recognized university/institution
- Fluency in English and local language(s)
- Willingness to travel extensively for fieldwork

### Desirable Skills:

- Prior experience in field-based data collection, especially in health/nutrition programs
- Familiarity with anthropometric measurement techniques and nutritional assessments
- Experience using digital data collection tools (e.g., mobile-based surveys)
- Strong attention to detail and data quality assurance
- Ability to work independently in rural/community settings

### Roles and Responsibilities:

- Conduct field-based data collection, including anthropometric measurements, household surveys, and interviews, in accordance with study protocols
- Ensure accuracy, completeness, and integrity of collected data, including real-time data checks and validation
- Support mapping, scheduling, and coordination of field data collection activities
- Travel to designated field sites and maintain consistent field presence
- Liaise with frontline workers (e.g., AWWs, ANMs) and community members to facilitate data collection
- Assist in data cleaning, verification, and follow-ups where required
- Provide regular updates to supervisors on field progress, challenges, and observations

- Support other implementation or research activities under the CMAM project as needed

#### **How to Apply:**

1. Interested candidates may upload the required data in the Google form [link](#)
2. **Last date for receipt of application: 10<sup>th</sup> May 2026**

#### **CV Format:**

1. **Full Name, address, and contact details (including email and phone number).**
2. Educational qualifications – Diploma/degree/s, year, and institute qualified from.
3. Language skills (spoken, written skills), Software skills.
4. Work experience (position/job title, organization, duration) if none please state NIL.
5. Research experience and Publications (if any).
6. Referees (two persons who you have worked or trained under).
7. Any other relevant information.

#### **General Instructions:**

1. The Institute reserves the right to withdraw any advertised post at any time without giving any reason.
2. Mere eligibility will not entitle any candidate for being called for interview. In case the applicants are more in number; a Screening Committee shall short-list the most suitable candidates to be called for the interview.
3. Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and their candidature will be cancelled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment.
4. Only shortlisted candidates will be called for interview. Shortlisted candidates, called for interview, will bear the expenses on travel and stay.
5. The Institution reserves the right to reject any application without assigning any reason whatsoever.
6. The Institute reserves the right to Revise/Reschedule/Cancel/Suspend the recruitment process without assigning any reason. The decision of the Institute shall be final and no appeal shall be entertained.
7. Any corrigendum/changes/updates shall be available only on Institutes website: [www.iiphs.ac.in](http://www.iiphs.ac.in).
8. The candidates are required to bring with them copies of all relevant testimonial documents self-attested along with the original certificates at the time of interview.
9. Applications that are incomplete and/or unsigned will be summarily rejected.
10. The decision of the Institute in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of examination/interview will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/ her agency.
11. Applications received after the prescribed date will not be entertained.
12. Canvassing in any form and or/bringing in any influence political or otherwise will be treated as a disqualification for the post.
13. Minimum Educational Qualifications; applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement.
14. Candidates must be in sound bodily health. They must, if selected, be prepared to undergo such medical examination and satisfy such medical authority as Institute may require.
15. The competent authority reserves the right to extend the closing date for receipt of applications and also reserves the right to postpone/cancel the recruitment exercise

Sd/-

Dr. Tiameren Jamir

Registrar

Indian Institute of Public Health Shillong

Lawmali, Shillong - 793001