

No: IIPHS/2021/Ads/1/54/54

Date: 11th March 2024

Position: Research Management Fellow

Location: Shillong, Meghalaya

Number of Posts: 1 (One)

Duration of Position: 3 years (renewable)

About IIPH:

The Indian Institute of Public Health Shillong (IIPH-Shillong) is a northeast regional institute of public health. It was established in 2015 by the PHFI in collaboration with the Government of Meghalaya to redress the limited institutional and systems capacity in public health in the North East Region of India. IIPH-Shillong is an autonomous educational & research institute of the IIPH Shillong Society, registered under the Meghalaya Society registration Act of 1983.

About India Research Management Initiative (IRMI):

Research institutes and Universities, the major players contributing to knowledge generation, need to invest in enhancing their strategic research competency to be able to drive innovation and development. With a view to improving institutional ecosystems in India and helping them maximise their research impact and attain global standards, the India Alliance launched the India Research Management Initiative (IRMI), in February 2018. Selected candidate may be awarded an IRMI fellowship.

Eligibility:

The position is open to candidates with a postgraduate degree in public administration/ public health or allied subjects. An interest in research and administration is essential, the position is open for individuals seeking careers in grant management. Prior research and administrative experience will be an advantage..

Qualification:

A postgraduate degree in public administration/ public health/ or allied subjects.

Desirable

1. Administrative experience
2. Good written and oral communication skills.
3. Experience in research

How to Apply:

1. Interested candidates are invited to submit their CV and essential information through the provided Google Form [link](#).
2. The deadline for receiving applications is **March 17th, 2024**.
3. For inquiries, please feel free to reach out via email at admin@iiphs.ac.in or contact us at 9863951034.

CV Format:

1. Full Name, address, and contact details (including email and phone number).
2. Educational qualifications – Diploma/degree/s, year, and institute qualified from.
3. Language skills(spoken, written skills), Software skills.
4. Work experience (position/job title, organization, duration)

5. Administrative experience
6. Research experience and Publications (if any).
7. Referees (two persons who you have worked or trained under).
8. Any other relevant information.

Applications will be screened internally; incomplete applications risk being screened out. Short-listed candidates will have to appear for an interview - an online option will be available for those from outside the state. No separate intimation will be given to those deemed ineligible or not shortlisted. Candidates from the northeast region of India are encouraged to apply.

IIPHS has the right to not fill some or all of the above posts, and no separate intimation will be given to the candidates who are not selected.

Sd/-
Registrar
Indian Institute of Public Health Shillong
Lawmali, Shillong - 793001