

No: IIPHS/TN/RFQ/2022/99/24

Date: 12<sup>nd</sup> Feb' 2025

### NOTICE INVITING QUOTATION

Sealed quotations placed in sealed cover/envelope are invited for Desktop, Laptop, Ms Office, UPS, Internet Security, Tablet and Voice Recorder at Indian Institute of Public Health, MIIT, Holy Cross Brookdene, Dhankheti, Jowai Road Shillong-793003

Offers in sealed cover addressed to the Indian Institute of Public Health Shillong should be submitted to the Office of the Director, Indian Institute of Public Health Shillong, MIIT Holy cross Brookdene, Dhankheti, Shillong- 793003.

Quotation documents can be downloaded from website [www.iiphs.ac.in](http://www.iiphs.ac.in) on 12<sup>th</sup> February 2025

LAST DATE AND TIME FOR RECEIPT OF QUOTATION: 17th Feb' 2025 Time: 3PM

In the event of the date being declared as a closed holiday for purchaser's office, the due date for submission of QUOTATION and opening of QUOTATION will be the following working day.



Registrar  
Indian Institute of Public Health Shillong



No: IIPHS/TN/RFQ/2022/99/24

Date: 12<sup>nd</sup> Feb' 2025

#### Copy to:

1. Finance department
2. Office website
3. Notice board

## SECTION I: GENERAL TERMS & CONDITIONS

1. The Quotation envelopes clearly super scribed in the sealed envelope Name of Work.
2. The bidders shall clarify/state whether he/they are manufacturer, accredited agent or sole representative indicating principals and agent quoting on behalf of their manufacturers/principals.

### ELIGIBLE CRITERIA:

1. The Tenderers quoting as authorized representative of the manufacturer shall have minimum two years of experience in the related field and should attach experience certificates (Work Order/Completion Certificate).
2. Please note that no counter proposal is acceptable to us and conditional / late quotations are liable to be rejected.
3. Bidders have to agree to all the terms and conditions, stipulated in the tender document, in this connection including delivery penalty etc.
4. Quotation is to be duly signed on all the pages as a token of having accepted all the terms and conditions (no thumb impression is to be affixed).
5. Onsite warranty is to be provided as mentioned in the offer with spares and in the cost indicated. Insurance during transit to be borne by the vendor / supplier/contractor inclusive of handling, till the completion of final Inspection and acceptance.
6. Installation, demonstration, operational techniques and associated services, if any, to be provided by the supplier/vendor/contractor within the cost indicated.
7. At any time prior to the date of submission of bid, Director/P.I., IIPHS, Shillong, may, for any reason, whether at his /her own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment. All prospective bidders who have received the bidding document will be notified of the amendment in writing and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid. Director/PI, IIPH, Shillong, may at his discretion, extends the date and time for submission of bids.
8. Director/P.I., IIPHS reserves all rights to make any changes in terms and conditions of the quotation and also to reject any or all bids without assigning any reason thereof.
9. The Quotation shall remain valid for acceptance till the last date of submission prescribed in the document.
10. Quotation sent by fax/telex/cable/electronically shall be ignored.
11. Bidders may quote the rate of the equipments, whether domestic or imported, in Indian rupees only.

### Comprehensive Warranty:

The supplier warrants comprehensively that the goods/services provided under the contract is new, unused and incorporate all recent Improvements in design and materials unless prescribed otherwise by the purchaser in the contract. The supplier further warrants that the goods/services provided under the contract shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per the purchaser's specifications) or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods under the conditions prevailing in India.

This warranty shall remain valid for three years for Desktop and 1 year for Laptop, UPS, Tablets and Voice Recorder after the goods or any portion thereof as the case may be, have been delivered to the final destination and installed and commissioned at the final destination and accepted by the purchaser in terms of the contract. In case of any claim arising out of this warranty, the purchaser/consignee shall promptly notify the same in writing to the supplier.

Upon receipt of such notice, the supplier shall, within 48 hours on a 24(hrs) X 7 (days) X 365 (days) basis, repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/goods after providing their replacements and no claim, whatsoever shall lie on the purchaser for such replaced parts/goods thereafter.

**Taxes and Duties:**

Supplier shall be entirely responsible for all taxes, duties, fees, levies etc. incurred until delivery of the contracted goods to IIPHS Complex, Shillong, Meghalaya.

**Certificate to be enclosed with technical bid**

1. Valid OEM Authorization certificate with name, designation, phone number, address, registered mail id, Signatory with OEM seal, of all categories mentioned in Section II, to be submitted along with the bid in OEM Letterhead, else the bidder will be rejected.
2. Original OS should be factory preloaded, OEM declaration required to be uploaded along with the bid.
3. Product offered should have same make monitor, CPU, Mouse and Key Board.  
OEM Logo/trademark should be embossed on them (No sticker will be accepted)
4. OEM logo should be embossed in the motherboard.
5. Datasheet of Desktop and Monitor - Technical Feature & Brochure should be uploaded with the bid and the same should be available in the OEM website. URL to be provided with the technical bid. Drivers should be available for download from OEM website for at least 3 years from the date of installation
6. FCC, CE, ROHS, UL, Energy Star, Epeat, EPR, The desktop model should be **CERTIFIED FOR MICROSOFT WINDOWS**. The certificate from Microsoft bearing the desktop model number to be shared during the bid.
7. OEM declaration for Non usage of refurbished materials
8. 3 years warranty confirmation on OEM letterhead
9. Compliance certificate should be furnished by the OEM's/ Bidders letterhead with name, address, and mail id of the Signatory to ensure their support for this work.

10. The Manufacture Part Number of the quoted product to be shared along with technical BID
11. Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 5 years residual market life i.e. the offered product shall not be declared end – of - life by the OEM before this period. An undertaking letter has to be shared.
12. OEM ISO 27001, ISO 20001, ISO 9001:2015,ISO 14001:2015 documents need to upload with bid documents
13. Make in India Product and also Submit MII certificate with the bid.
14. OEM/bidder should guarantee that it has never been blacklisted in India for the past five Years. This should submitted be on OEM/bidder Letter Head
15. The BIDDER/OEM should have proven facilities for Repair and Service Center Support in Meghalaya. List of OEM’s Service Centre must be enclosed in letter Head.
16. Warranty: Warranty period of the supplied products shall be 3 years for desktops from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in Meghalaya for attending the after sales service. Details of Service Centre’s near consignee destinations are to be uploaded along with the bid.
17. OEM/ Bidder of desktop should undertake that the quoted products are with OEM warranty as per bid requirement and not of bidder. Undertaking for providing URL for verification of the warranty in the OEM website to be provided along with the bid.
18. OEM of desktop should be in top 3 vendors as per latest IDC report for commercial desktops.
19. The bidder must have a registered office in Meghalaya for at least 05 years. A copy of the Trading License issued by the Khasi Hills Autonomous District Council (KHADC) must be submitted as proof.

## SECTION II: BILL OF QUANTITY

<b>Category: Desktop</b>	
Form factor	Tower
Operating system	Windows 11 Pro
Processor Generation	13th Generation Intel® Core™ i7 processor
Processor Name	Intel® Core™ i7-13700 (up to 5.2 GHz with Intel® Turbo Boost Technology, 30 MB L3 cache, 16 cores, 24 threads) or higher
Chipset	Intel® H670; Intel® H770 or higher
Memory	16 GB DDR4-3200 MT/s (1 x 16 GB) or higher
Memory slots	2 DIMM
Hard drive description	512 GB PCIe® NVMe™ M.2 SSD
Internal drive bays	One 3.5 HDD; Two 3.5 HDD
Graphics	Intel® UHD Graphics 770
Screen size	Without Screen
Audio features	Realtek ALC3867 codec, universal audio jack with CTIA headset support, audio line-out rear ports (3.5 mm), multi-streaming capable
Pointing device & Keyboard	HP Wired Keyboard & Mouse
Wireless	Realtek RTL8852BE Wi-Fi 6 (2x2) and Bluetooth® 5.3 wireless card
I/O Port location (Front)	Front
Ports (Front)	2 USB Type-A 10Gbps signaling rate, 4 USB Type-A 5Gbps signaling rate, 1 headphone/microphone combo
I/O Port location (Rear)	Rear
Ports (Rear)	2 USB 2.0 Type-A, 1 HDMI, 1 DisplayPort™, 1 RJ-45, 1 power connector, 1 serial, 1 line in, 1 line out
Expansion slots	1 full-height PCI; 2 M.2; 1 PCIe 3 x1; 1 PCIe 4 x16
Video connectors	Not Applicable
Power	180 W internal power supply, up to 90% efficiency, active PFC
Energy Efficiency Compliance	EPEAT® registered, ENERGY STAR® certified
Security management	Padlock loop; Trusted Platform Module (TPM) 2.0; Integrated accessories cable lock; Slim cable lock
Dimensions (W x D x H)	15.5 x 30.3 x 33.7 cm
Weight	4.7 kg
Warranty	3 Years

<b>Category: laptop</b>	
Processor	Intel® Core™ i5-1335U (up to 4.6 GHz with Intel® Turbo Boost Technology, 12 MB L3 cache, 10 cores, 12 threads) or higher
Memory	16 GB DDR4 3200 mhz or higher
HDD	512 GB NVME M.2 SSD
Display	35.6 cm (14) diagonal, HD (1366 x 768), narrow bezel, anti-glare, 250 nits, 45% NTSC
Graphics	UHD
Bezel	Narrow
Keyboard	Spill-resistant, full-size, backlit keyboard
Audio	Stereo speakers, integrated digital microphone
Wireless	Realtek Wi-Fi 6 (2x2) and Bluetooth® 5.3 wireless card
Ports	1 USB Type-C® 5Gbps signaling rate; 2 USB Type-A 5Gbps signaling rate; 1 AC power; 1 HDMI 1.4b; 1 stereo headphone/microphone combo jack
Camera	720p HD camera
Power	65 watt
Battery	3 cell
Weight	1.36 kg minimum
Operating System	Genuine Factory loaded Microsoft Windows 11 Pro 64 bit
Security	100% hardware TPM
Warranty	1 year

<b>Category: Genuine Ms Office Lifetime</b>
Microsoft Office Home & Business 2021 ESD (For one PC or Mac)
Classic 2021 desktop versions of Word, Excel, PowerPoint, Outlook, and OneNote
One-time purchase for 1 PC or Mac.
Access to support resources.
Compatible with Windows 11, Windows 10, or macOS.
Works with Microsoft Teams.
One key for one PC.
Perpetual/Transferable license.
Microsoft support included for first 60 days at no extra cost.
An eye-pleasing Black Theme across Word, Excel, PowerPoint & Outlook.
With New Chart Types, create impressive data models and reports.
Use Morph feature to create cinematic motion.
Highlight key contacts by adding the @ symbol in Outlook.
Storytelling reaches a whole new level with non-linear narratives in PowerPoint Zoom.

**Category: UPS 1 Kva**

Category: UPS 1 Kva		
<b>General</b>	Phase	Single Phase
	Form Factor	Desktop
	UPS Topology	Line-interactive
<b>Input</b>	Generator Compatibility	Yes
	Nominal Input Voltage ( Vac )	230 ± 10%
	Input Voltage Range ( Vac )	140 ~ 300
	Input Frequency ( Hz )	50 ± 10 60 ± 10
	Input Frequency Detection	Auto-sensing
	Rated Input Current ( A )	4.55
	Input Connector Type	IN/ZA
	Power Cord Length (ft.)	4
	Power Cord Length (m.)	1.2
<b>Output</b>	Capacity (VA)	1000
	Capacity (Watts)	600
	On Battery Waveform	Simulated Sine Wave
	On Battery Voltage(s) ( Vac )	230 ± 10 %
	On Battery Frequency ( Hz )	50 ± 1% 60 ± 1%
	Automatic Voltage Regulation (AVR)	Double Boost, Single Buck
	Overload Protection	Circuit Breaker
	Outlet(s) - Total	4
	Outlet Type	IN/ZA x 4
	Outlet(s) - Battery Backup	4
	Typical Transfer Time ( ms )	4
<b>Battery</b>	Runtime at 60W ( min )	60
	Runtime at 90W ( min )	45
	Runtime at 200W ( min )	14
	Typical Recharge Time ( Hours )	8

	Start On Battery	Yes
	User-replaceable	No
	Battery Type	Sealed Lead-acid
<b>Surge Protection &amp; Filtering</b>	EMI/RFI Filtration	Yes
	Color	Black
<b>Environmental</b>	Operating Temperature (°F)	32 ~ 104
	Operating Temperature (°C)	0 ~ 40
	Operating Relative Humidity (Non-condensing) ( % )	0 ~ 90
	Operating Elevation ( feet/meters )	0-9,843 feet (0-3,000 meters)
	Storage Elevation ( feet/meters )	0-9,843 feet (0-3,000 meters)
	Online Thermal Dissipation ( BTU/hr )	45
	<b>warranty</b>	1 Year

<b>Category: Internet Security</b>
Cloud-based endpoint security solution
Graphical dashboard, 1 user 3 years validity
Group/Policy management
Email notifications
Easy deployment
Activity directory filtration
Comprehensive protection (viruses, Trojans, worms, hackers, spyware)
Intrusion Detection System (IDS) / Intrusion Prevention System (IPS)
Anti-ransomware
Email/Phishing/browsing protection
ICSA/AV Test certified
Indigenous antivirus engine
6+ patents
Data backup/restore
OS support (XP-Latest, MAC, Linux)
ISO 27001/20000 certified technical support (OEM team in North East)



<b>Category: Tablets</b>	
CPU Speed	2.2GHz, 2GHz
Size (Main Display)	22.05 cm
Rear Camera - Resolution	8.0 MP
Weight (g)	333
<b>Processor</b>	
CPU Speed	2.2GHz, 2GHz
CPU Type	Octa-Core
<b>Display</b>	
Size (Main Display)	22.05 cm
Resolution (Main Display)	1340 x 800 (WXGA+)
Technology (Main Display)	TFT
Colour Depth (Main Display)	16M
<b>Camera</b>	
Rear Camera - Resolution	8.0 MP
Rear Camera - Auto Focus	Yes
Front Camera - Resolution	2.0 MP
Rear Camera - Flash	No
Video Recording Resolution	FHD (1920 x 1080)@30fps
<b>Storage/Memory</b>	
Memory (GB)	4
Storage (GB)	64
Available Storage (GB)	44.9
External Storage Support	MicroSD (Up to 1 TB)
<b>Network/Bearer</b>	
2G GSM	GSM850, GSM900, DCS1800, PCS1900
3G UMTS	B1(2100), B2(1900), B4(AWS), B5(850), B8(900)
4G FDD LTE	B1(2100), B2(1900), B3(1800), B4(AWS), B5(850), B7(2600), B8(900), B12(700), B17(700), B20(800), B28(700), B66(AWS-3)
4G TDD LTE	B38(2600), B40(2300), B41(2500)
<b>Connectivity</b>	
USB Version	USB 2.0
Location Technology	GPS, Glonass, Beidou, Galileo, QZSS
Earjack	3.5mm Stereo
MHL	No
Wi-Fi	802.11 a/b/g/n/ac 2.4G+5GHz, VHT80
Wi-Fi Direct	Yes
Bluetooth Version	Bluetooth v5.3
NFC	No

Playback Format	MP3 / WMA / AAC-LC / L-PCM
Recording Format	MP3 / L-PCM
USB Connection Charging	No
<b>Recording</b>	
Max. Recording Time LPCM 44.1 kHz, 16 bit	5 hrs 20 min
Max. Recording Time MP3 192 kbps	39 hrs 45 min
Max. Recording Time MP3 128 kbps	59 hrs 35 min
Max. Recording Time MP3 48 kbps (Monaural)	159 hrs
Battery Life for Recording LPCM 44.1 kHz, 16 bit	40 hrs
Battery Life for Recording MP3 192 kbps	55 hrs
Battery Life for Recording MP3 128 kbps	57 hrs
Battery Life for Recording MP3 48 kbps (Monaural)	62 hrs
Frequency Response LPCM 44.1 kHz, 16 bit	50-20,000 Hz
Frequency Response MP3 192 kbps	50-20,000 Hz
Frequency Response MP3 128 kbps	50-16,000 Hz
Manual Recording Level Adjustment	No
Scene Select	Yes
Cross-Memory Recording	No
Sync Recording Function	No
Recording Monitor	Yes
Limiter Function	No
Low-cut Filter	Yes
Add/Overwrite Recording	No
FM Radio Recording	No
AM Radio Recording	No
VOR	Yes
Remote Control App from Smartphone (REC Remote)	No
Optimized Voice Recording	Yes
<b>Playback &amp; Edit</b>	
A-B Repeat	Yes
Alarm Playback	No
Digital Pitch Control (Speed)	Yes

Bluetooth Profiles	A2DP, AVRCP, DI, HFP, HID, HOGP, HSP, MAP, OPP, PAN, PBAP
PC Sync.	Smart Switch (PC version)
OS	Android
<b>General Information</b>	
Form Factor	Tablet
Sensors	Accelerometer, Geomagnetic Sensor, Light Sensor, Proximity Sensor
<b>Physical specification</b>	
Dimension (HxWxD, mm)	211.0 x 124.7 x 8.0
Weight (g)	333
<b>Battery</b>	
Battery Capacity (mAh, Typical)	5100
Removable	No
<b>Audio and Video</b>	
Video Playing Format	MP4, M4V, 3GP, 3G2, AVI, FLV, MKV, WEBM
Video Playing Resolution	FHD (1920 x 1080)@60fps
Audio Playing Format	MP3, M4A, 3GA, AAC, OGG, OGA, WAV, AMR, AWB, FLAC, MID, MIDI, XMF, MXMF, IMY, RTTTL, RTX, OTA
Warranty	1 year

<b>Category: Voice recorder</b>	
<b>Size &amp; Weight</b>	
Dimensions (W x H x D)	38.3 x 114.1 x 19.3 mm (1.51 x 4.50 x 0.76)
Weight	74 g / 2.7 oz
<b>General Features</b>	
Battery Type	Dry Battery
Battery Type (Provided)	AAA x2
Built-in Memory	4 GB
Built-in Microphone	Stereo
Calendar Search	Yes
LCD Backlight	No
Maximum Files per Folder	199
Maximum Files (Total)	5000
Menu Language	German / English / Spanish / French / Italian / Russian / Turkish / Korean / Simplified Chinese / Traditional Chinese
PC Connectivity	Yes



INDIAN  
INSTITUTE  
of PUBLIC  
HEALTH  
SHILLONG

ESTABLISHED BY GOVT OF MEGHALAYA AND IIPH

Control)	
Digital Voice Up	Yes
Divide	Yes
Easy Search	Yes
Erase	Yes
File Copy	Yes
Folder Name Change (without PC)	No
Full Digital Amplifier	No
Graphic Equalizer	No
Key Control	No
Move File	Yes
Noise Cut	Yes
Protect	Yes
Track Mark	Yes
<b>Interface</b>	
Input and Output Terminals	[PC I/F] Hi-Speed USB [Input] Stereo Mic-in jack [Output] Stereo Earphone jack
Warranty	1 year

**Indian Institute of Public Health Shillong**  
**Lawmali, Pasteur Hill, Shillong, Meghalaya, India - 793001**  
Tel: 0364 2592014, M: +91 9863951034, 07629994518 [www.iiphs.ac.in](http://www.iiphs.ac.in)