

No: IIPHS/TN/RFQ/2022/99/23

Date: 10th Dec, 2024

NOTICE INVITING QUOTATION

Sealed quotations placed in sealed cover/envelope are invited for office refurbishment at our office located at Indian Institute of Public Health, MIIT, Holy Cross Brookdene, Dhankheti, Jowai Road Shillong-793003

Offers in sealed cover addressed to the Indian Institute of Public Health Shillong should be submitted to the Office of the Director, Indian Institute of Public Health Shillong, MIIT Holy cross Brookdene, Dhankheti, Shillong- 793003.

Quotation documents can be downloaded from website www.iiphs.ac.in on 11th Dec, 2024

LAST DATE AND TIME FOR RECEIPT OF QUOTATION: 17th Dec 2024 Time: 3PM

In the event of the date being declared as a closed holiday for purchaser's office, the due date for submission of QUOTATION and opening of QUOTATION will be the following working day.



Registrar
Indian Institute of Public Health Shillong

No: IIPHS/TN/RFQ/2022/99/23

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Copy to:

1. Finance department
2. Office website
3. Notice board

SECTION I: GENERAL TERMS & CONDITIONS

1. The Quotation envelopes clearly super scribed in the sealed envelope Name of Work.
2. The bidders shall clarify/state whether he/they are manufacturer, accredited agent or sole representative indicating principals and agent quoting on behalf of their manufacturers/principals.

ELIGIBLE CRITERIA:-

1. The Tenderers quoting as authorized representative of the manufacturer shall have minimum two years of experience in the related field and should attach experience certificates (Work Order/Completion Certificate).
2. Please note that no counter proposal is acceptable to us and conditional / late quotations are liable to be rejected.
3. Bidders have to agree to all the terms and conditions, stipulated in the tender document, in this connection including delivery penalty etc.
4. Quotation is to be duly signed on all the pages as a token of having accepted all the terms and conditions (no thumb impression is to be affixed).
5. Onsite warranty is to be provided as mentioned in the offer with spares and in the cost indicated. Insurance during transit to be borne by the vendor / supplier/contractor inclusive of handling, till the completion of final Inspection and acceptance.
6. Installation, demonstration, operational techniques and associated services, if any, to be provided by the supplier/vendor/contractor within the cost indicated.
7. At any time prior to the date of submission of bid, Director/P.I., IIPHS, Shillong, may, for any reason, whether at his /her own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment. All prospective bidders who have received the bidding document will be notified of the amendment in writing and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid. Director/PI, IIPH, Shillong, may at his discretion, extends the date and time for submission of bids.
8. Director/P.I., IIPHS reserves all rights to make any changes in terms and conditions of the quotation and also to reject any or all bids without assigning any reason thereof.
9. The Quotation shall remain valid for acceptance till the last date of submission prescribed in the document.
10. Quotation sent by fax/telex/cable/electronically shall be ignored.
11. Bidders may quote the rate of the equipments, whether domestic or imported, in Indian rupees only.

Comprehensive Warranty:-

The supplier warrants comprehensively that the goods/services provided under the contract is new, unused and incorporate all recent Improvements in design and materials unless prescribed otherwise by the purchaser in the contract. The supplier further warrants that the goods/services provided under the contract shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per the purchaser's specifications) or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods under the conditions prevailing in India.

This warranty shall remain valid for one (1) years after the goods or any portion thereof as the case may be, have been delivered to the final destination and installed and commissioned at the final destination and accepted by the purchaser in terms of the contract. In case of any claim arising out of this warranty, the purchaser/consignee shall promptly notify the same in writing to the supplier.

Upon receipt of such notice, the supplier shall, within 48 hours on a 24(hrs) X 7 (days) X 365 (days) basis, repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/goods after providing their replacements and no claim, whatsoever shall lie on the purchaser for such replaced parts/goods thereafter.

Taxes and Duties:-

Supplier shall be entirely responsible for all taxes, duties, fees, levies etc. incurred until delivery of the contracted goods to IIPHS Complex, Shillong, Meghalaya.

SECTION II: BILL OF QUANTITY

Office refurbishment

SI No	Description of Items
1	Supplying & Installation- Modular office Workstation, Workplace Cubicles, Electrical installation.

Note: Interested bidder(s) may visit the site and submit the details offer