No: IIPHS/2021/Ads/1/54/69   **Date: 11th December 2024**

Position: Project Research Scientist-II (Non-Medical)
No. of Position – 1 (One)
Location: West Garo Hills
Duration of position: 1 year (Renewable based on performance)

About IIPHS:
The Indian Institute of Public Health Shillong (IIPHS) is a northeast regional institute of public health. It was established in 2015 by the Public Health Foundation of India in collaboration with the Government of Meghalaya to redress the limited institutional and systems capacity in public health in the North East Region of India. IIPHS mandates include research interdisciplinary education and advocacy.

Project Brief:
The Indian Institute of Public Health, Shillong is establishing the Zoonotic and Vector-Borne Diseases (ZVBD) in Northeast India: a Trans-Disciplinary Research and Training Centre in collaboration with the Wellcome Trust/DBT and India Alliance. There are several objectives in this project. The main objectives are to understand epidemiology of Zoonotic and Vector-Borne Diseases (ZVBD) in Northeast India, to establish and foster a ZVBD training and research centre to coordinate and strengthen research and training capacity for clinicians and public health personnel, while promoting post-graduate training, to characterize and evaluate risk factor patterns that facilitate transmission of regional ZVBDs by implementing population-based, clinical and epidemiological studies to identify the hidden burden of undiagnosed infection and to monitor and forecast disease trends to enhance early cross-species detection of ZVBD outbreaks and Transboundary Animal Diseases

Job Description:
The Project Research Scientist-II (Non-Medical) will oversee the overall management and execution of the project, ensuring its successful implementation and impact. This role involves planning and coordinating interventions, developing content, and engaging with the community. The candidate will also supervise project activities, create educational materials, and lead risk communication and community mobilization efforts.

Essential Qualification:
Master's Degree in Public Health (MPH), Master's of Social Work (MSW), Master's in Digital Communication Management, Mass Communication Programme or a related discipline.

Work Experience:
- At least 3-4 years of experience in project management, with a focus on health-related projects, is desirable.
- Relevant experience includes managing health programs, healthcare projects, or public health initiatives.
- Experience in developing and implementing health interventions and community engagement strategies.

Desirable Qualifications and Experience:
- Proven experience in developing IEC/BCC materials and training modules.
- Demonstrated ability to lead and manage project teams effectively.
- Experience in risk communication and community mobilization is highly desirable.

Roles and Responsibilities:

The Project Research Scientist-II (Non-Medical) will oversee the overall functioning of the project and play a critical role in planning and implementing project interventions. Responsibilities include content development, community engagement, and supervision of project activities. The role also involves preparing IEC (Information, Education, and Communication) and BCC (Behavior Change Communication) materials, training modules for community stakeholders, and actively participating in risk communication and community mobilization efforts.

Key Responsibilities:

1. **Project Management:**
   - Oversee daily operations and ensure smooth execution of project activities.
   - Develop and manage project schedules, milestones, and deliverables.
   - Coordinate with team members and stakeholders to align project goals and objectives.
2. **Planning and Implementation:**
   - Assist in the planning and implementation of project interventions.
   - Develop and execute strategies for effective community engagement.
   - Monitor and evaluate the effectiveness of interventions and make recommendations for improvements.
3. **Content Development:**
   - Create and review content for IEC/BCC materials.
   - Develop training modules tailored for community needs.
   - Ensure content accuracy, relevance, and cultural sensitivity.
4. **Community Engagement:**
   - Facilitate community mobilization and engagement activities.
   - Build and maintain relationships with community leaders, organizations, and stakeholders.
   - Organize and conduct workshops, meetings, and other events to promote project objectives.
5. **Risk Communication:**
   - Develop risk communication strategies and materials.
   - Address community concerns and provide accurate information regarding project interventions.
6. **Supervision and Training:**
   - Supervise project staff and volunteers.
   - Provide training and support to team members and community facilitators.
   - Ensure adherence to project protocols and guidelines.

How to apply:

1. Interested candidates are requested to upload the required information using the Google Form link by 10:00 a.m. on 16th December 2024.

2. Online walk in Interviews will be conducted on the 16th of December 2024

**Please check the information and instructions for the Walk in Interview in the given link

Your CV should provide the following in a Word/PDF document, preferably in the following order:
1. Full name, address, and contact details (including email and phone)
2. Educational qualifications – Diploma/degree/s, year and institute qualified from
3. Details of publications, presentations in conferences/seminars, and research grants held if none please state NIL.
4. Language skills (spoken, written skills), Software skills
5. Work experience (position/job title, organization, duration) if none please state NIL
6. Reference (two persons whom you have worked or trained under)
7. Any other relevant information

General Instructions:
1. The Institute reserves the right to withdraw any advertised post at any time without giving any reason.
2. Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of the recruitment process, he/she will be disqualified and their candidature will be canceled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment.
3. Mere eligibility will not entitle any candidate to be called for an interview. Only the short-listed candidates will be called for the interview. Shortlisted candidates, called for an interview, will bear the expenses of travel and stay.
4. The Institution reserves the right to reject any application without assigning any reason whatsoever.
5. The Institute reserves the right to Revise/Reschedule/Cancel/Suspend the recruitment process without assigning any reason. The decision of the Institute shall be final and no appeal shall be entertained.
6. Any corrigendum/changes/updates shall be available only on the Institute's website: **www.iiphs.ac.in**
7. The candidate must upload the data in the Google form link provided the original certificates would be required at the time of the interview only.
8. Incomplete applications risk being rejected.
9. Applications received after the prescribed date will not be entertained.
10. Canvassing in any form and or/bringing in any influence political or otherwise is discouraged and may risk disqualification
11. The candidates are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for the post.
12. Candidates must be of sound physical and mental health. They must, if selected be prepared to undergo such medical examination and satisfy such medical authority as Institute may require.
13. The competent authority reserves the right to extend the closing date for receipt of applications and also reserves the right to postpone/cancel the recruitment exercise.

Sd/-
Registrar
Indian Institute of Public Health Shillong
Lawmali, Shillong-793001